

Frequently Asked Questions – Cycle 2

Description: The Carnegie Fund for Conference Attendance (CFCA) is a competitive fund designed to support African beneficiaries of Carnegie-supported postgraduate degree and postdoctoral programs to present papers at major international conferences. This fund is meant to enable a selection of fellows who have papers accepted for presentation at major international conferences to heighten their visibility within their disciplines and expand their professional networks.

Eligibility:

Who can apply?

- Any Carnegie Corporation-supported fellow in good standing who holds an academic appointment in an African university is eligible to apply.
- Applicants must submit a paper to an international conference. Awards will be finalized when the applicant's paper has been accepted for presentation at a conference.

I am currently completing a degree with support from a Corporation-supported program. Am I eligible to apply? Yes.

Priority for awards will be given as follows:

- 1st Priority - Completed doctoral or master's degree, or a completed postdoctoral fellowship.
- 2nd Priority - Doctoral candidates and current postdoctoral fellows.
- 3rd Priority - Master's candidates.

I applied for a CFCA award in the last competition. Am I allowed to apply again? Yes.

I received a CFCA award in the last competition. Am I allowed to apply again? Yes. However, priority for new awards will be given to first-time recipients.

Applications:

When is the application deadline?

All applications and supporting materials must be received at IIE by October 30, 2015.

How do I submit my application?

Please submit your application and supporting materials via e-mail to CFCA@iie.org. We will notify you when your application materials have been received.

Once I complete the application form, do I need anything else?

Yes, please e-mail the following materials along with your completed application form:

- Abstract of the paper you plan to present at your conference
- Curriculum Vitae
- Two recommendation letters: one letter from the director of the Carnegie program that supported you as a student or fellow. This letter should make clear your participation and successes in the Carnegie supported program. And, one letter from your home (current) university. This letter should describe how the conference is "international" and why the conference is considered important within your discipline.
- Completed Budget Form

Which factors will influence my being selected for an award?

- Significance of the conference to your field of study.

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INSTITUTE OF
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New York, NY 10017

- Distance of the conference from your university (conferences taking place outside your immediate region will be given priority).
- The strength of your plan to make the most of this opportunity, both for your professional development and for your department/faculty/university.

Notification:

When will I be notified of my application's status?

IIE will conduct a selection activity and inform all applicants of their status in December 2015.

Distribution of Award:

How may I use the award?

The CFCA award (up to \$6,000 total) can be used towards economy class airfare, hotel, meals and incidentals, local transportation, conference registration fees, and visa fees. CFCA funds may not be used as a personal stipend or honorarium. Upon request, IIE can arrange domestic and international travel, including airfare and hotel, and payment of conference fees to the conference organizer. All other payments for airfare or conference registration will be handled by the awardee.

When will I receive my award?

If selected for a CFCA award, payment will be made only once your paper's acceptance for presentation has been confirmed by the conference organizer. Payments may take until late January 2016 to reach you by international wire transfer.

Contact Information:

For any program-related questions, please contact CFCA@iie.org