



UNIVERSITY OF NAIROBI

INTERNAL ADVERTISEMENT

Applications are invited for the following position:

SENIOR COOK GRADE 5/6 (AB), STUDENTS CATERING DEPARTMENT, CENTRAL ADMINISTRATION, AD/5/95/24 – 12 POSTS

Applicants shall be holders of a KCSE Certificate or its equivalent, a certificate in Food Production or equivalent qualifications from a recognized learning Institution. They should have five (5) years' experience as a Cook grade IV (4) or Assistant Senior Cook, grade IV (4).

Duties and responsibilities:

The successful candidate will among other assignments be expected to: Prepare and cook a variety of dishes, Ensure that all food is of high quality and meets University standards, Follow recipes and cooking techniques to ensure consistency, Maintain a clean and organized kitchen, Ensure that all equipment is in good working order and report any issues to management, Collaborate with other kitchen staff to ensure that all orders are prepared and served in a timely manner and Adhere to all food safety and sanitation guidelines.

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be addressed to the Deputy Registrar, Recruitment and Training, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-sccdpt@uonbi.ac.ke

CLOSING DATE: FRIDAY, JUNE 14, 2024

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**