



UNIVERSITY OF NAIROBI

TO ALL IN COMING FIRST YEAR STUDENTS - 2025/2026

ADMISSION AND ORIENTATION

Congratulations on your admission to the University of Nairobi. The University of Nairobi is a world class university committed to scholarly excellence. Your orientation programme, registration and classes will be conducted through the blended mode at the University.

Please find the following important information to assist you in preparing to join the University of Nairobi:

1. Ensure to download your admission letter and joining instructions and acquire a University email address. The attached Checklist will assist you to organize all the required documents.
2. The Academic Year 2025/2026 will commence on Monday 18 August 2025 for all First Years
3. The Orientation/Registration week programme and instructions on how to access your registration documents will be communicated to you at your various Faculties. The Orientation week will be from 18th to 24th August 2025.
3. All students are expected to pay the relevant fees before their admission to the University.
4. Teaching, learning and examinations will be conducted at your respective Faculties. You are therefore advised to make arrangements in line with the “Bring your own Gadget Policy” to acquire an appropriate gadget like a tablet, iPad or computer/laptop which will enable you to undertake your classes
5. KCSE 2024 students who may have not received their Admission Letters/Joining Instructions, please login as indicated below to access your admission letter and joining instructions:
 - Go to smis.uonbi.ac.ke
 - Enter Registration number eg C3/3333/2025 as username and KCSE index number as password eg 123456789112022

6. Applicants who have received Inter-Institution/University Transfer letters from KUCCPS should scan and email the letter/notification from KUCCPS to reg-academic@uonbi.ac.ke. The University of Nairobi will issue all successful applicants with letters of Admission/Joining Instructions.
7. You are eligible for a Government Scholarship, Loan and Bursary to assist with your educational expenses.

If you need Government financial support, you **MUST** make an application for consideration through the official link: www.hef.co.ke.

In case the Government Scholarship, Loan and Bursary do not cover the entire cost of your program, the deficit will be met by your parent/guardian.

8. Any students who have not received details of how to access the admission letters and joining instructions should contact the following:

Academic Registrar	Deputy Registrar (Admissions)	020 491 3027 020 491 3067	admissions@uonbi.ac.ke reg-academic@uonbi.ac.ke
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Please do not hesitate to contact the undersigned for any further clarification/assistance.



WEBUYE, H.O.D
ACADEMIC REGISTRAR

C.c.

Vice Chancellor
Deputy Vice-Chancellor (AA)
Deputy Vice-Chancellor (RIE)
Deputy Vice-Chancellor (HRA)
Deputy Vice-Chancellor (FPD)
Deans of Faculties
Director ICTC
Director Corporate Affairs
Chairmen of Departments
Deputy Registrar(Admissions)
Faculty Registrars

21st July 2025

UNIVERSITY OF NAIROBI

ACADEMIC DIVISION

KCSE 2024 CHECKLIST FOR ADMISSION REGISTRATION REQUIREMENTS - 2025/2026 ACADEMIC YEAR

(To be filled in quadruplicate)

PART I: TO BE COMPLETED BY THE STUDENT

NAME _____
(SURNAME) (OTHER NAMES)
MOBILE NO _____ EMAIL ADDRESS _____
NATIONAL ID/PASSPORT NO. _____ KCSE INDEX NO. _____
UNIVERSITY REG. NO. _____
DEGREE _____
FACULTY _____
DISABILITY (Specify if any) _____

PART II: FOR OFFICIAL USE ONLY

The above named student has fulfilled all the admission requirements:

- | | |
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| 1. Fees: Bankers cheque/receipt for Kshs. | |
| 2. Letter of offer of student Bursary(where applicable) | |
| 3. Letter of Acceptance-JI/A | |
| 4. Student Personal Details-JI/2 | |
| 5. Student Medical Examination Report-JI/3 | |
| 6. Emergency Operation Form-JI/4 | |
| 7. Declaration for Admission/Re-Admission/Studentship-JI/5A | |
| 8. A duly executed Student Bond-JI/5B | |
| 9. Sponsorship Form(where applicable)-JI/6B | |
| 10. Duly completed Accommodation Application Form-JI/7B | |
| 11. Duly completed Accommodation Declaration Form -JI/8 | |
| 12. Receipt for accommodation | |
| 13. Duly signed declaration on Rules and Regulations- JI/13B | |
| 14. Biometric Registration | |
| 15. Signed the Nominal Roll | |

Signed:

STUDENT _____ DATE _____

ACADEMIC REGISTRAR _____ DATE _____

Cc: Deans of Faculties
Faculty Registrars
Halls Manager