



## **UNIVERSITY OF NAIROBI**

### **EXTERNAL JOB VACANCIES (PROJECT POSITIONS)**

**Applications are invited for the following position**

**RESEARCH CLINICAL OFFICER, KAVI - INSTITUTE OF CLINICAL RESEARCH (KAVI-ICR),  
ADVERT REF. AD/12/87/25 - 1 POST**

#### **The Project**

KAVI – Institute of Clinical Research (KAVI - ICR) is an institute of the University of Nairobi mandated to conduct innovative and impactful health research. KAVI – ICR conducts phase I to III clinical trials of drugs and potential vaccine candidates in HIV, Ebola, Tuberculosis, and other infectious diseases. The institute also conducts observational, epidemiological and implementation science research focusing on adolescents and young women health, re-emerging pathogens and cancers.

#### **Purpose of position**

The Research Clinical Officer will conduct delegated study procedures including mobilization, recruitment, determining eligibility, enrolment and follow-up of study participants in accordance with study protocol, Good Clinical Practice (GCP) guidelines and the Protection of Human Subjects (HSP) guidelines.

#### **Duties and Responsibilities**

1. Recruit, consent, screen, determine eligibility, and enrol eligible study participants into clinical studies.
2. Administer investigational products to eligible participants and follow them up for safety, efficacy and immunogenicity assessments per protocol
3. Collect data in study case report forms and data collection tools
4. Respond to data queries in a timely manner
5. Provide appropriate medical treatment and where necessary, facilitate referral of study participants with medical ailments and complications
6. Ensure retention of study participants in clinical studies
7. Elicit, report and manage serious adverse events (SAEs) as per protocol and site SOPs
8. Perform any other relevant clinical or research duties as assigned by the Clinic Manager, Principal Investigators or Director, KAVI - ICR.

#### **Job requirements/Specifications:**

1. Diploma in Clinical Medicine from a recognized university or college
2. Must be registered with the Clinical Officers Council (Kenya) and present a valid practicing license
3. Must have valid Good Clinical Practice and Human Subjects Protection Training certificates

4. Must have at least 3 years' prior experience conducting vaccine clinical trials
5. Experience and skills needed: qualitative and quantitative data collection skills, Quality Control and Quality Assurance skills, HIV counselling and testing, excellent written and verbal communication skills.

### **Terms of Appointment**

This is a one-year full time contract renewable based on performance and by mutual consent.

### **NOTES:**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees as well as indicating their telephone and e-mail contacts.
2. Applications and related documents be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed to as one file in PDF : [recruit-rcokavi@uonbi.ac.ke](mailto:recruit-rcokavi@uonbi.ac.ke)

**CLOSING DATE: FRIDAY, DECEMBER 19, 2025**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER ONLY  
SHORTLISTED APPLICANTS WILL BE CONTACTED**