



## **UNIVERSITY OF NAIROBI**

### **EXTERNAL JOB VACANCIES (PROJECT POSITIONS)**

**Applications are invited for the following position**

**SENIOR RESEARCH CLINICAL OFFICER, KAVI - INSTITUTE OF CLINICAL RESEARCH (KAVI-ICR), ADVERT REF. AD/12/88/25 - 1 POST**

#### **The Project**

KAVI – Institute of Clinical Research (KAVI - ICR) is an institute at the University of Nairobi mandated to conduct innovative and impactful health research. KAVI – ICR conducts phase I to III clinical trials of drugs and potential vaccine candidates in HIV, Ebola, Tuberculosis, and other infectious diseases. The institute also conducts observational, epidemiological and implementation science research focusing on adolescents and young women health, re-emerging pathogens and cancers.

#### **Purpose of position**

We seek a versatile and experienced Senior Research Clinical Officer who will assist the Clinic Manager and Principal Investigators in conducting research, community and clinical activities at KAVI-ICR. She/He will be expected to deliver high quality research output whilst maintaining excellent Good Clinical Practice (GCP) standards.

#### **Duties and Responsibilities**

1. Sub-investigator in all clinical trials, observational and implementation science studies conducted at KAVI-ICR
2. Communicate with study Sponsors and regulatory agencies in issues relating to the studies including submission of clinical trial dossiers, amendments and safety communications to IRB/RA
3. Assist Clinic, Lab and Data Managers in setting up, coordinating and supervising clinical studies
4. Develop study procedures, methodology and instructions for clinical research staff, as well as design data collection tools where necessary
5. Ensuring compliance with study protocols, Standard Operating Procedures (SOPs), local regulations, GCP guidelines and Human Subjects Protection (HSP) guidelines
6. Recruit, consent, screen, determine eligibility, and enrol eligible study participants into clinical studies
7. Administer investigational products to eligible participants and follow them up for safety, efficacy and immunogenicity assessments per protocol
8. Provide appropriate medical treatment and where necessary, facilitate referral of study participants with medical ailments and complications.

**Job requirements/Specifications:**

1. Diploma in Clinical Medicine from a recognized university or college
2. Must be registered with the Clinical Officers Council (Kenya) and present a valid practicing license
3. Must demonstrate more than 7 years' experience in clinical practice post registration by the Clinical Officers Council
4. Must have more than 5 years' prior experience coordinating and conducting vaccine clinical trials and other epidemiological studies from start up to completion.
5. Must have a valid Good Clinical Practice and Human Subjects Protection Training certificates
6. Skills, Knowledge and Abilities in the following areas: carrying out vaccine clinical trials; qualitative and quantitative data collection and analysis skills; building staff capacity through mentorship and effective leadership in the management of clinic research activities.

**Terms of Appointment**

This a one-year full time contract renewable based on performance and by mutual consent.

**NOTES**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees as well as indicating their telephone and e-mail contacts.
2. Applications and related documents be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed to as one file in PDF: [recruit-srcokavi@uonbi.ac.ke](mailto:recruit-srcokavi@uonbi.ac.ke)

**CLOSING DATE: FRIDAY, DECEMBER 19, 2025**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER ONLY  
SHORTLISTED APPLICANTS WILL BE CONTACTED**