



UNIVERSITY OF NAIROBI

EXTERNAL VACANCY (PROJECT POSITION)

Applications are invited for the following position:

DRIVER – ENGAGE PROJECT: INSTITUTE OF TROPICAL AND INFECTIOUS DISEASES (UNITID); ADVERT NO. AD/3/218/26 – 1 POST

The University of Nairobi (UoN) received a grant awarded by TAKEDA and is implementing a project titled 'ENabling Girls in AI and Growing Expertise (ENGAGE) that has established a public health-focused machine learning training program for girls and young women to reduce the gender-based gaps and biases in data science and help strengthen the leadership pipeline and impact of women to improve health in their communities.

The Position:

This is a full-time position based in Nairobi.

Duties and Responsibilities:

The driver will facilitate travel for various project activities in six (6) regions;

- (i) Ensure the assigned project vehicle is well maintained
- (ii) Ensure adherence to the motor vehicle use policy
- (iii) Maintain vehicle logs, including fuel, mileage, and service records
- (iv) Any other duties assigned by the Principal Investigator

Job Specifications:

- (i) At least KCSE certificate or an equivalent qualification
- (ii) Must have a valid driving license, class BCE
- (iii) Must have a valid certificate of good conduct
- (iv) Have at least five (5) years' experience driving in a Public Institution(s) and/or donor funded programs.
- (v) PSV certificate will be an added advantage.

Terms of appointment:

This is a position whose tenure is one (1) year contract renewable based on performance and by mutual consent. The salary is negotiable depending on the level of education and work experience.

NOTES:

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, and three (3) referees as well as indicating their telephone and e-mail contacts.
2. Applications and related documents be addressed to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed to as one file in PDF: recruit-depunitid@uonbi.ac.ke

CLOSING DATE: THURSDAY, APRIL 9, 2026

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER ONLY
SHORTLISTED APPLICANTS WILL BE CONTACTED**